THE ADVENT SCHOOL (2025-26)

CLASS V, SUBJECT – COMPUTER

NAMES OF TEXTBOOKS –
1. Let's click
2.

MONTH	Names of Chapters
APRIL	**Chapter 1 -** Working with Tables
	i) Creating a Grid / Table
	ii) Entering data in a table
MAY	**Chapter 2 -** Mail Merge feature
	i) Starting Mail Merge
	REVISION & PRE-MID TERM ASSESSMENTS
JULY	**Chapter 3 -** Using Animation Effects
	i) Entrance effect
	ii) Emphasis effects etc**.**
AUGUST	**Chapter 4**- Introduction to Ms Excel 2019
	i) Microsoft Excel
	ii) Creating a new document
SEPTEMBER	**Chapter 5**- Editing worksheets in Ms Excel
	i) Copying and moving Data
	REVISION & MID TERM ASSESSMENTS
OCTOBER	**Chapter 6**- Safeguarding your computer
	i) Computer malware
	ii) The most dangerous malwares known
NOVEMBER	**Chapter 7**- Internet and E-mail
	i) Types of internet connection
	ii) Using web browser
DECEMBER	**REVISION & POST-MID TERM ASSESSMENTS**
	Chapter 7-Internet and E-Mail
	i) E-mail,Signing in/ Sending E-mail
JANUARY	**Chapter 8**-More on Scratch
	i) Operators
	ii) Sending blocks
FEBRUARY	**Chapter 9-** Robotics
	i) Fields where Robots are used
	REVISION & FINAL ASSESSMENTS
MARCH	**FINAL ASSESSMENTS**